

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on January 21, 2026, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa - Trustee, *Board Chairman*
Darryl Cordrey – Trustee, *Vice Chairman*
Joe Rozzi – Trustee

Mr. Sousa introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NO. 26-0121B**

**A RESOLUTION ESTABLISHING RATES FOR PUBLIC WORKS SERVICES ON
NON-DEDICATED / UNACCEPTED ROADS AND AUTHORIZING THE TOWNSHIP
ADMINISTRATOR TO ENTER INTO AGREEMENTS FOR SUCH SERVICES**

WHEREAS, the Board of Trustees of Hamilton Township, Warren County, Ohio has the authority to manage and control township property, personnel, and services and to establish reasonable charges for services rendered by the Township; and

WHEREAS, from time to time, the Hamilton Township Public Works Department performs labor, utilizes equipment, and provides materials for work on non-dedicated or unaccepted roads that have not been accepted for public maintenance by the Township; and

WHEREAS, such work is often requested by property owners, developers, or other private parties for roads or infrastructure that remain privately maintained; and

WHEREAS, the Board of Trustees finds it necessary and in the best interest of the Township to establish a uniform rate structure for these services and to authorize the Township Administrator to enter into agreements governing the provision of such services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. (a) “Public Works Services” means labor, supervision, use of Township equipment, tools, and materials, and all related administrative and overhead costs provided by the Hamilton Township Public Works Department.

(b) “Non-Dedicated / Unaccepted Roads” means any roadway, street, or access way that has not been formally dedicated to or accepted by Hamilton Township for public maintenance.

SECTION 2. The Board of Trustees hereby establishes a charge for Public Works Services performed on non-dedicated or unaccepted roads at a rate of One Hundred Fifty Dollars (\$150.00) per hour, with a minimum billing period of one (1) hour per service request. This hourly rate shall include all labor costs, employee benefits, use of Township equipment, fuel, overhead, and administrative expenses associated with providing the service.

SECTION 3. The Township Administrator is hereby authorized and directed to negotiate and enter into contracts, service agreements, or cost-recovery agreements on behalf of Hamilton Township with property owners, developers, or other parties requesting for the provision of Public Works Services on non-dedicated or unaccepted roads. This authorization shall apply to both current and future developers and shall remain in effect unless amended or rescinded by subsequent resolution of the Board of Trustees.

SECTION 4. Such agreements shall incorporate the rates and minimum charges established by this Resolution, require reimbursement for all labor, equipment, and materials costs incurred by the Township, and include payment terms, indemnification provisions, and any other terms deemed necessary by the Township Administrator and Township legal counsel to protect the interests of the Township.

SECTION 5. This Resolution shall become effective the earliest date permitted under Ohio law.

Mr. Cordrey seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows

Mark Sousa -	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Darryl Cordrey -	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Joseph P. Rozzi -	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>

Resolution adopted this 21st day of January, 2026.

Attest:

Leah Elliott
Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder
Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 21, 2026.

Date: 1/21/26

Leah Elliott
Leah M. Elliott, *Fiscal Officer*